

No.47/1/2013-Admn.
NEW MEDIA WING
(Ministry of Information & Broadcasting)
Room No.445, Phase-IV, CGO Complex, Lodhi Road, Soochna Bhawan

New Delhi-110003.

Dated : 11.06.2015.

OFFICE ORDER

Subject : Constitution of Internal Complaints Committee in the New Media Wing, Ministry of Information and Broadcasting for redressal of grievances of women staff members – regarding.

In supersession of this Wing's I.D. of even number dated 25.09.2013 regarding creation of Women Cell, the composition of Internal Complaints Committee in the New Media Wing, Ministry of Information and Broadcasting is as under:-

S.No.	Name and Designation	Telephone Numbers
	Smt. Kirti Tewari, Dy. Director, Social Media Cell, Chairperson	24369431/ext.252
1.	Ms. Alka Mathur, Documentation Officer – Member	24369042
2.	Ms. Sushma Gautam, Documentation Assistant – Member	24369042
4.	Sh. Ombir Singh, Stenographer – Member	24366014

2. The Committee will review the programmes and monitor implementation of development schemes for women. The Cell will also function as the Complaint Committee interms of the judgement delivered by the Hon'ble Supreme Court in matter relating to sexual harassment in work place, which has since been included in the CCS(Conduct) Rules, 1964 as Rule 3C.

3. The Chairperson shall have the authority to co-opt or call for the participation of any other officer of the Division as and when required by the Cell.

4. Ms. Sushma Gautam, Documentation Assistant is also nominated to work as Member Secretary/Convener of meeting of the Internal Complaints Committee (Complaint Committee).

5. This issues with the approval of Additional Director General.


(Simmi Kumar)

Research Officer

To

Chairperson/Members of Internal Complaints Committee, New Media Wing, Min. of I&B.

Copy to : All Officers/Staff Members for information pl.

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