

Work allocation of Additional Secretary, AS & FA and Joint Secretaries

Additional Secretary

- (a) All files of JS (B-I) and JS (B-II) shall be submitted to Secretary (I&B) through Additional Secretary;
- (b) All Vigilance Files shall be submitted to HMoSIB (IC) / Secretary (I&B) through Additional Secretary; and,
- (c) further, following types of cases of all the wings shall be disposed off at the level of Additional Secretary:-
 - (i) Renewal of licenses for teleports;
 - (ii) Renewals of permission for uplinking and downlinking;
 - (iii) Extension of time period for operationalisation of TV Channels;
 - (iv) FOREX release for hiring of transponders and uplinking charges;
 - (v) Cancellation/termination of uplinking / downlinking / teleport permissions;
 - (vi) Approval of affidavits to be filed in respect of CAT/Court cases;
 - (vii) Grant of honorarium in respect of Ministry's staff;
 - (viii) Chairing of meetings under MACP scheme;
 - (ix) Co-ordination/approval of Parliament questions/assurances of other Ministries;

Dr. Subhash Sharma, Additional Secretary & Financial Adviser

All matters related to Finance, Budget and Accounts of this Ministry..

Shri K. Sanjay Murthy, JS (Films) & CVO

All policy, financial, Plan Schemes and administrative matters relating to NFDC, CBFC, CFSI, National Films Archives India (NFAI), FTII, SRFTI, Films Division, Dte of Films Festivals including National-International Films Festivals, Film Industry, Films Certification Appellate Tribunal;

Matters relating to Cinematograph Act and rules framed thereunder;
Matters related to video piracy, copyright, intellectual property rights, FIPB, Project import proposal, audio-visual co-production agreements with various countries;

Participation in film markets /film bazaar, permission to foreign film makers to shoot feature film in India;
Setting up of National Centre for excellence for animation, gaming & Visual effects;

Matters concerning General Agreement on Trade in Services and international treaties concerned this Ministry.

Also given charge of CVO vide M/o I&B's Order No. C-31015/1/2012-Vig. dated 03/02/2015.

Shri Mihir Kumar Singh, Joint Secretary (Policy & Administration)

Cadre management of IIS, matters related to Media Units, Policies relating to Print Media, RTI matters, administration, Parliament related matters and Official Language matters.

Ms. R. Jaya, Joint Secretary (Broadcasting-I)

All matters relating to Broadcasting Content Regulations of private electronic channels, matters relating to electronic media monitoring centre, licensing of private T.V. channels and New Media Cell. All matters relating to Community Radio, digitization of cable T.V., Broadcasting Policy & Legislation (programme code and advertisement code) excluding matters of Prasar Bharati.

Joint Secretary (Broadcasting-II)

(Presently Vacant and additional charge given to JS (P&A))

All matters relating to Broadcasting Administration of engineering and programme wings of Prasar Bharati, Matters relating to Broadcasting Development and Finance, All matters relating to FM Radio, Matters relating to Broadcasting Content of Prasar Bharati and all other matters of Prasar Bharati.

Work allocation of Directors/Deputy Secretaries in the Main Sectt.

Director/D.S. under Central Staffing Scheme	Sanctioned Strength: 06	In Position: 05
Director/D.S. under Central Secretariat Service	Sanctioned Strength: 08	In Position: 08

Sl. No.	Name (S/Sh/Ms) and Service	DoB	Work Allocated	Date of completion of tenure / retirement
INFORMATION WING				
1.	Rolley M. Varma, IOFS Director [IP & F (S)]	13/07/1969	MUC -Administration of DAVP, RNI and Photo Division. Press -Policies, Acts, Rules & FDI etc. relating to Print Media. Matters relating to PIB and Press Council of India. Film (Society) - Matters related to Song & Drama Division and DPD.	15/03/2017 tenure
2.	Deepak Israni, CSS DS (IIS, Admn I, II, III, IV, Cash & HoD)	17/03/1961	IIS -Cadre management of IIS. Plan Scheme for the training of the officers of IIS and Main Sectt. and all administrative matters relating to RRTD. Admn. I -Administration of Group 'D', Pension and Meeting related matters. Training of Main Sectt. staff. Admn. II -Administration of all Gazetted and CSSS employees in the Main Sectt. plus appointment related matters of personal staff of Minister of I&B. Admn. III -General Administration and House Keeping. Admn. IV -Administration of all non-Gazetted employees in the Main Sectt. plus matters relating to e-service book project. Cash -All matters relating to pay and allowances and reimbursement of all kinds of bills. HoD -Duties of Head of the Department.	31/03/2021 retirement
3.	Chaitanya Prasad, IIS OSD (PPC, IP&MC) [Being on the strength of PIB, working in Main Sectt. on loan basis.]	- No records available -	Policy Planning Cell -National Media Policy and related matters. Co-ordination -All co-ordination matters in Main Sectt. and with Media Units and other Ministries. IP&MC -Administration of IIMC and matters relating to cultural exchange programmes with other countries etc., administrative matters of DFP. Addl Charge: Director (S&DD).	- No records available -
4.	Vijay Kumar Paul, CSS DS (Vig.& Parl)	02/07/1961	Vigilance -All vigilance related matters of Main Sectt. and Media Units. Parliament -All Parliament related matters.	31/07/2021 retirement

Contd...2/-

BROADCASTING - I WING				
5.	Neeti Sarkar, IRAS Director (BC)	24/07/1969	BC-I -Proposals/complaints regarding telecast of feature films and films based programmes. Sponsored/Commissioned programmes of DDn, etc. BC-II -Matters relating to News/Parliament News/Current Affairs and DD Channels, DDn National Awards etc. BC-III -Matters on sports coverage and release of foreign exchange thereon, DDn commercial service. General policy on advertisement on DDn and their rate structure, etc. TV (I) - TV (INSAT) Matters	03/07/2017 tenure
6.	VACANT Director (BP&L) <i>Additional charge given to Shri Amit Katoch, Director (BD)</i>	---	BP&L -Broadcasting Policy and Legislation. CRS -Community Radio Service matters.	-
7.	Shanker Lal, CSS DS (DAS)	08/01/1960	DAS - Digital Addressable System	31/01/2020 retirement
BROADCASTING - II WING				
8.	Harcharan Kaur, CSS D.S. (BA-P)	25/09/1961	BA (P) - Cadre management of Broadcasting Programming Services, Constitution of Prasar Bharati Board and related matters. Personnel matters of all non-technical staff of AIR and DDn etc.	30/09/2021 retirement
9.	Ajay Joshi, CSS DS (BA-E & BC-IV))	09/08/1960	BA (E) - Cadre management of Broadcasting Engineering Services and Subordinate Engineering Services. All matters relating to CCW. Matters relating to Staff Associations of engineering services, etc. BC-IV - Matters relating to CMS, Media strategy (content) of AIR/DD etc.	31/08/2020 retirement
10.	S. Ravinder Yadav, CSS DS (FM)	04/07/1961	FM Cell -All matters except those relating to policy matters of phase-III.	31/07/2021 retirement
11.	Amit Katoch, IP&TA&FS Dir [B (D) & B(Fin)]	09/10/1975	B(Fin) -Matters relating to Broadcasting Finance. B(D) -Matters relating to Broadcasting Development.	Additional charge of BPL division 07/08/2018 tenure

FILMS WING				
12.	Anshu Sinha Director (Films-I)	07/01/1972	F (I) Desk -Matters relating to NFDC, Films Industry, Films Society etc. F (F) Desk -Matters relating to DFF, including National/international Films Festivals/weeks etc. F (C) Desk -Matters relating to CBFC, NFAI and FCAT, matters relating to Cinematograph Act and Rules.	29/01/2017 tenure
13.	Deepak Kumar, CPES Director (Films-II)	25/09/1976	FTI Desk -Matters relating to FTII, SRFTI, NFAI. F (A) Desk -Administration of Films Division and matters relating to NFDC, WTO, GATS and Bilateral Trade. F (PSU) -NFDC including GATT related work.	15/10/2017 tenure
FINANCE / ECONOMIC WING				
14.	Dr. Vincent Barla, CSS DS (Finance)	15/08/1962	Finance related all matters.	31/08/2022 retirement
15.	Mohan Lal Wadhwani, CSS DS (Budget & Accounts)	07/07/1962	Scrutiny of Budget in respect of the Main Sectt., Loans & advances including house building advances. Re-appropriation, surrender and savings for these items, compilation, preparation and printing of detailed Demands for Grants, preparation of proposals for Supplementary Grants etc.	31/07/2022 retirement

Work Allocation of Under Secretaries in Main Sectt.

Sanctioned Strength: 23

In position: 23

Vacancy: 00

Sl. No.	Name (S/Sh/Ms)	DoB	Work assigned	Remarks
INFORMATION WING				
1.	S.S. Bedi	17.11.64	Press	
2.	Manmeet Kaur	05.01.74	PPC, IP&MC	
3.	Shailesh Gautam	---	Admn. I & III	
4.	Neeraj Kumar	06.10.72	IIS, Cash & Parliament	
5.	A.K. Shrivastwa	---	F (S)	
6.	Manoj Kumar Bansal	26.06.75	US (MUC)	
7.	D.K. Chawla	21.08.71	Admn. II & IV	
8.	Rajesh Kumar	03.12.70	Vigilance	
BROADCASTING-I WING				
9.	Somvir Singh	---	BC-I, BC-II and BC-III	
10.	Navil Kapur	19.06.63	BP&L	
11.	Sanjay Kashyap		INSAT	
12.	Anil Kumar	---	DAS	
13.	Gopal		New Media Cell & New Media Wing	Addl Charge: DD (A) of Photo Division
BROADCASTING-II WING				
14.	Ranvir Singh	01.02.66	BAP-I	
15.	Anil Kr. Pandey	17.08.72	BAP-II	Additional post
16.	Sanjay Dhar	23.03.65	BA-E	
17.	Sonika Khattar		BC-IV	
18.	Padmja Vashistha		BD and B (Fin)	
FILMS WING				
19.	S. Naganathan	18.07.62	F (C) Desk + F (F) Desk+ F (I) Desk	
20.	S.B. Pandey	07.01.71	F (A) Desk + F [FTI] Desk+ F (PSU) Desk	
FINANCE/ECONOMIC WING				
21.	Kamalesh Kumar Sinha	25.07.64	Fin. II	
22.	Prasoon Kr. Jha	20.01.66	Fin. I&III	
23.	Kishore Srivastava	02.01.68	B&A	

Two posts of Under Secretary created for the FM Cell had been provided to Broadcasting-II Wing.

Attached Offices

S.S. = Sanctioned strength- 11

I.P. = In Position- 11

PIB	DAVP	DPD	O/o RNI	CBFC, Mumbai
S.S.= 03 I.P. = 02	S.S.= 03 I.P. = 03	S.S.= 03 I.P. = 02	S.S.= 01 I.P. = 01	S.S.= 01 I.P. = 01
P. Nagarajan	Parijat Diwan	Sanjeev Kumar	S.D. Sarkar	Sanjai Jaiswal
Sushila Minj	Vakhat Ram Damor	V.K. Khuttan		
V. Kalyani	Sanjay Kumar Singh [Addl Charge: DD (A) of S&DD]	B.K. Biswas		

WORK ALLOCATION OF SECTION OFFICERS IN MAIN SECTT.

Sl. No.	Name (S/Sh/Ms)	DoB	Work assigned	Remarks
		INFORMATION WING		
1.	Nandan Singh		Admn. I	
2.	Ajit Kumar Singh		Admn. II	
3.	Anshuman Mishra		Admn. III	
4.	Jaya Shah		Admn. IV	
5.	Anil Kumar		Cash Section	
6.	C.V.Ramesan		Parliament Cell	
7.	Prabhat Nigam		IIS-1	
8.	Mala Chakraborty		IIS-2	
9.	Rajeev Yadav		Press	
10.	Abhiram Kumar		MUC	
11.	VACANT		R&I	
12.	C.P. Vinod Kumar		F(S) Desk	
13.	Rakesh Kumar Sinha		PPC	
14.	Nitin Kumar		IP&MC	
15.	VACANT		New Media Cell	
16.	Ashesh Chaudhary		Vigilance-1	
17.	Laxmi Kant Mandal		Vigilance-2	
		BROADCASTING-I WING		
18.	N. Sathyanarayanan		BC-I	
19.	Usha Gupta		BC-II	
20.	Sudesh Kumar		BC-III	
21.	Rahul Sinha		BP&L-1	
22.	Surender Kumar		BP&L-2	

23.	Jyoti Swaroop Asthana		TV (I)*	On Loan basis from All India Radio. * No sanctioned post of S.O. for TV (I). He was earlier posted to BP&L-2. Posting given by JS (B-1) as TV (I) in Oct 2014.
		BROADCASTING-II WING		
24.	R.R. Kushwaha		BAP-1	
25.	Jitendra Kumar		BAP-2	On loan basis from Doordarshan.
26.	Omkar		BAE	
27.	Siby Varghese P.		FM	
28.	Prem Parkash		B (Fin)	On loan basis from Doordarshan
29.	Onkar Singh		BD	
30.	Arnab Bhattacharyya		BC-IV	
		FILMS WING		
31.	Aruna Verma		F (FTI) Desk	01 Under Secretary viz. Shri S. Naganathan has been posted in Films Wing in F (F) Desk.
32.	V.K. Jain		F (A) Desk	
33.	Mohan Kumar T.		F (C) Desk	
34.	Sunil Kumar Vaid		F (I) Desk	
		FINANCE/ ECONOMIC WING		
35.	Ranjan Kumar		Fin. (I&III)	
36.	Ajit Kumar Sharma		PMS	
37.	K. Srinivasa Rao		B&A	
38.	Shailendra Kr. Upadhyay		Fin. II	
39.	Bhuwaneshwari Chauhan		PC Cell	
40.	Ms. Ranjana Lingwal		IFC	SO(PC Cell) is the link officer.
